



City of Selma Vendor License

How to Obtain a Vendor License

Please read these requirements carefully. There will be no exceptions:

A person or persons wishing to obtain a Vendor's License may do so through the Selma City Tax & License Office located in City Hall, at 222 Broad St., 334-874-2112. Hours of operation are 8:30 am – 4:30 pm.

A vendor license application must be filled out and application fee of \$ ____ paid. There will be an additional \$ 5.00 for any other person or persons that will be working with the owner of the license.

After the vendor's license has been received; the vendor will be scheduled to take a photo ID at the Selma Police Department, located at 1300 Alabama Ave., 334-874-2134. The hours for taking photos are as follows: Wednesday & Friday only from 8 am – 4 pm.

Food vendors are also required to have an ABC fire extinguisher on premises at all times. Any propane tanks or fueling sources must be secure and away from public access. The fire department and or designated city staff is authorized to revoke your permit with any life and safety violations. No refunds will be given.

No business owners are allowed to sell outside or in front of their establishment with the exception of those who have previously been selling outside or in front of their establishment.

ALL vendors are required to have the issued photo ID on site at all times. If a vendor does not have the ID on site they will be asked to leave the premises.

Vendors NOT in compliance with the City ordinances will be required to cease all activity.

If you have questions or need additional information, please call 334-874-2112.

I will comply with all the City of Selma requirements.

Vendor Signature _____