INVITATION TO BID
and
BID FORM

CITY OF SELMA
P.O. Box 450
Selma, Alabama 36702-0450
334-874-2102 - Office
334-874-1239 - Fax

Requisition No. RD-Softball Complex
Bids to be opened at 12:00 O'Clock A.M. /Noon
Date January 6, 2022

Gentlemen:

The City of Selma, Alabama will receive bids at the Office of the Purchasing Agent until the above time and date and then opened as soon thereafter as practicable. The City reserves the right to reject any or all bids or any portion thereof. A copy of "General Instructions to Bidders" are on the reverse side.

CITY OF SELMA
L. Harrison
Purchasing Agent

Items To Be Bid

Item No.	Quantity	Description	Unit Price	Extension
1.		Softball Complex - Repairs		
	* * * *	AS PER ATTACHED SPECIFICATIONS AND SCOPE OF WORK! ALSO, SEE INSTRUCTIONS TO BIDDERS - BACK OF THIS FORM, AND ATTACHED.	* * * *	

TOTAL BID_____

We are in position to furnish the items bid at prices shown and can make shipment within days after receipt of purchase order.

Terms_____

All Bidders must use bid form and **show on envelope Requisition No. and opening date.**

(Duplicate Copy for Bidders File.)

FIRM _____
BY _____
ADDRESS _____
_____
City, State and Zip Code

CITY OF SELMA, ALABAMA

GENERAL INSTRUCTIONS TO BIDDERS

Unless otherwise stated on the Invitation to Bid, the following instructions shall be applicable to all bids received by the City of Selma, Alabama:

1. Sealed bids will be opened at time, place and date stated on the attached invitation. Bidders or their authorized representatives are invited to be present at bid openings.

2. Prices and notifications should be in ink or typewritten and prices must be fully extended. Bids must conform to any attached detailed specifications to be eligible for consideration. If Bidder is unable to furnish item specified and desires to offer a substitute as an equal full description of item must be given.

3. No taxes of any kind are to be included in the bid prices. The City will furnish tax exemption certificates when necessary.

4. All prices must be firm for a minimum of thirty (30) days. No errors will be corrected after bids are opened.

5. Factors to be considered in awarding bids will be price, delivery and suitability for use by the City.

6. If you do not quote, please return the Invitation to the City and state reason, otherwise, your name may be removed from our mailing list.

7. The City of Selma reserves the right to:

   (a) Award bids by Lump Sum or individual items unless otherwise noted on your bid.

   (b) Reject any or all bids and to waive technicalities when in the opinion of the City Council the best interest of the City will be served.

   (c) Make null and void the purchase order to the successful bidder if delivery cannot be made at the specified time.

8. Bid awards will not be official until Bidder is formally notified by the City of Selma Purchase Order.

9. All prices quoted are to be F. O. B., Selma, Alabama to the location designated on Purchase Order.

10. These General Instruction to Bidders are hereby made an official part of all bids. Please observe the above instructions and conditions, as failure to do so may constitute grounds for rejection of your bid.

11. All Bidders must use our bid form and show on the envelope Requisition Number and Opening Date. Duplicate copy for Bidders file.

Softball Complex

Scope of Work

Field lighting repair
Scoreboard repair
Dugout roof repairs (Fields1 - 4)
Repair fence - Field 2
Press box Roof repair
Press box floor repair
Remove 3 tab - 25 yr. - composition - shingle roofing - incl. concessions/press box
Dumpster load and Unload
Equipment rental
Labor

BONDING AND LICENSING REQUIREMENTS

1. Bid Bonds:

All bidders must furnish a bid bond on any contract exceeding $50,000 and may be required on amounts less than $50,000 at the discretion of the locality; provided that bonding is available for such services, equipment or materials. The amount of such bond shall be specified in the advertisement for bids except that on contracts exceeding $100,000 the bid bond shall not be less than five percent of the bid price. See additional requirement for PUBLIC WORKS CONTRACTS.

The bid bond shall consist of a "guarantee" such as a bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of his/her bid, execute such contractual documents as may be required within the time specified. Bid Bond shall be in an amount not less than five (5) percent of the bid price. There are no exceptions.

2. Performance Bonds and Surety or Payment Bonds (for bids exceeding $50,000):

Any person, firm or corporation entering into a contract with any county or municipal corporation or subdivision thereof for repair, construction or prosecution of any public buildings or public work, highways, or bridges shall be required, before commencing such work, to execute a performance bond for not less than 100 percent of the contract price, and in addition thereto.

A payment bond with good and sufficient surety is also required, payable to the county or Municipal Corporation or subdivisions letting the contract, in an amount not less than 100 percent of the contract price. The contractor or contractors shall be obligated to promptly make payments to all persons supplying him or them with labor, materials or supplies for or in the prosecution of the work provided for in such contract and for the payment of reasonable attorney's fees incurred by successful claimants or plaintiffs in civil actions on said bond.

3. Notice of Completion:

The contractor shall immediately after completion of the contract give notice of said completion by an advertisement in some newspaper of general circulation published within the city or county or town wherein the work has been done for a period of four (4) successive weeks.

In no instance shall a final settlement be made upon the contract until the expiration of thirty (30) days after completion of same.

Proof of publication shall be made by the contractor to the contracting authority by affidavit of the publisher and a printed copy of the notice published. If there is no newspaper published in the county where the work is done, the notice may be given by posting at the courthouse for thirty (30) days, and proof of same shall

be made by the probate judge or sheriff and the contractor.

4. **Licensing Requirements:**

All BIDDERS bidding in amounts exceeding $50,000 must be licensed under the Provision of Title 34, Chapter 8, Code of Alabama, 1975, as amended, and must be licensed for the type of work on which the Proposal is submitted. BIDDERS must show evidence of license before bidding or Bid will not be received or considered; **the BIDDER shall show such evidence by clearly displaying his or her current license number on the outside of the sealed envelope in which the proposal is delivered.**